



Kingston Child Contact Centre – Parents’ Information Leaflet for Self Referrals for Supported Contact

Our Child Contact Centre is based at the United Reformed Church, Eden Street, Kingston upon Thames KT1 1HZ. We are open fortnightly on a Sunday from 2 – 4 pm. There are two entrances, one for the resident parent in Eden Street and one for the non-resident parent round the corner in Union Street.

Thank you for your interest in using our Centre. Families wanting to apply for a place will be required to go through the following process:

Attend a Pre-meeting at the Centre

There will be separate pre-meetings for resident and non-resident parents. They will be used to:

- Gather information about you, your child(ren) and the background to what has happened.
- Discussion about the Centre and how it operates.
- Apart from attendance dates and times, no detailed reports are made.

Receive a communication from the Centre

The same communication will be sent to both the resident and non-resident parents. If we are able to offer your family a place for contact the communication will give details of when it will take place.

Length of time that you will be able to use the Centre for

The Centre will, in the first instance, only offer you three sessions of contact. Additional sessions will be subject to these being completed successfully.

Confirmation

If you have been offered a place you will be required to contact the Centre within five days to confirm your acceptance of it.

Payment

Kingston Child Contact Centre requires a payment of £50 referral fee, plus £10 per session, payable by the non-resident parent, for use of its Centre. The referral fee, preferably in cash, needs to be made in advance of the contact commencing, usually payable at the pre-meeting.

If you have any questions about our Centre or your potential use of it, please contact:

The Co-ordinator
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United Reformed Church
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Kingston upon Thames KT1 1HZ
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Website: <http://www.kingstonchildcontactcentre.org.uk/>

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